

# Committee Application Form

Please send your completed application form and a resume by email to [hearings@hcraontario.ca](mailto:hearings@hcraontario.ca).

## Section 1: Applicant Information

First Name		Last Name	
Unit Number	Street Number	Street name	
City/Town		Province	Postal Code
Phone Number <i>(select one)</i>		Email address	
Phone Mobile	Phone	Business Number	
		Bilingual <i>(fluent in both English and French)</i>	
		Yes	No

## Section 2: Occupation

Company Name		Position	
Unit Number	Street Number	Street name	
City/Town		Province	Postal Code

## Section 3: Classification *(select one)*

Public member

By selecting this option, you attest to never having been:

- i. a licensee;
- ii. a registrant under the Ontario New Home Warranties Plan Act (ONHWPA),
- iii. a shareholder, officer, director, employee, or principal of a person described in (i) or (ii);
- iv. an interested person in respect of a person described in (i) or (ii);
- v. an officer, director or employee of a trade association that represents licensees or the interests of licensees;
- vi. a member of the board of the regulatory authority (HCRA); or
- vii. a member of the board of the warranty authority (Tarion).

Licensee member *(select one below)*

Builder

Vendor

Builder/Vendor



## Section 5: Reference Information

Please provide the name of an individual for whom you have worked in either a paid or voluntary capacity.

Last Name	First Name
Position / Title	Relationship (e.g., employer, mentor)
Phone Number	Email

## Section 6: Notice and Consent

I authorize the Home Construction Regulatory Authority (“HCRA”) to conduct the necessary government and non-governmental searches including: requesting a criminal background check; contacting my references to evaluate my suitability as a candidate for the Discipline and Appeal Committees; verifying the truth and accuracy of the information I have provided; and for no other purpose. I understand that the qualifications of the applicants will be subject to a review by the Selection Committee.

I consent to the collection of my personal information in accordance with the New Home Construction Licensing Act, 2017 (“NHCLA”) and HCRA policies and procedures. The HCRA may use the information I have provided in my application to determine whether I am, and throughout my term as a member of the Discipline and Appeal Committees remain, qualified for the appointment.

I understand that, if I am appointed by the HCRA to serve on an HCRA committee, prior to the commencement of my duties, I will sign an Affirmation respecting my duties as a committee member. These duties may include but are not limited to: attending necessary training; seminars; meetings; and hearings. I also understand that the names of current members of the Discipline and Appeal Committees may appear on the HCRA website, HCRA social media platforms, and other public forums.

I hereby acknowledge that the information provided in this application is correct, complete, and, to the best of my knowledge and belief, true.

Print Name:

Date:

Signature:

Please return this completed application to: [hearings@hcraontario.ca](mailto:hearings@hcraontario.ca)